

Conditions of Enrolment

1. I have attached a copy of my drivers license/photo identification and 100 point ID.
2. I have completed the enrolment form and provided all required information.
3. I understand my rights and responsibilities as a student and will receive a student handbook on commencement of my course.
4. I consent to having my personal information being used in accordance with the privacy policy stated above.
5. I have been informed of, and hereby agree to abide by, the RTO policies and procedures relating to fees, charges and regulations of the organisation.
6. I declare that the information supplied on this form is correct and complete.
7. I consent to AustCare Training creating a USI number on my behalf.
8. Upon you returning the signed original enrolment form to AustCare Training ("Agreement Date") a binding agreement shall arise between you and AustCare Training ABN 511 687 562 32 and shall be governed by State Law.
9. By signing and returning this enrolment form you agree that your personal details as recorded on the enrolment form will be provided to our RTO 41507 - (AustCare Training) - for registration in the database to enable certificate issue and for reporting purposes.
10. By signing and returning this enrolment form you agree to pay the course fee for the course/s you have selected under this agreement.
11. Course materials will be provided to you upon commencement of the course. AustCare Training reserves the right to withhold the provision of course materials in the event you fail to pay any part of the course fee.
12. The course fee does not cover postage to AustCare Training, recommended textbooks or any additional reading materials.
13. Subject to the successful completion of all units of competency, and course fees being paid in full, a certificate for your course will be issued by AustCare Training (Registered Training Organisation No. 41507).
14. If a payment plan is arranged and you fail to pay the instalment by the due date, you will be subject to an administration fee of 10% of your overdue fee.
15. The course materials that AustCare Training provides shall become your property. However, the content of the materials, including copyright and intellectual property rights contained therein remain the property of AustCare Training or the copyright owner. You may not reproduce any part of the course workbooks or materials without the written consent of AustCare Training.
16. The duration of the course is outlined in the information provided by Austcare Training to you upon enquiry, in the event that you do not complete the course within the given time frame, your course will be cancelled without refund. Extensions are subject to availability and AustCare Training retains the right to refuse an extension in its discretion.
17. To secure placement a non-refundable deposit is to be paid 14 days before course commencement. Fee balance is required in full before certification is issued. Refunds prior to course commencement are payable as per the refund policy in the students handbook.
18. For courses which contain a mandatory work placement component, AustCare Training will undertake and assist to provide students with work placements in an appropriate organisation. In the event that you have previously arranged a work placement AustCare Training will confirm the suitability of this arrangement and liaise with appropriately qualified supervisors on your behalf.
19. If your behaviour is deemed unsatisfactory and/or your initial placement is cancelled, AustCare Training reserves the right to place you in another facility at its own discretion, or dismiss you immediately from the course without refund.
20. By signing this enrolment, you confirm you have read and understood the AustCare Student handbook.
21. By signing this enrolment, you confirm you have read and understood the AustCare Training Fee & Refund policy along with Austcare Trainings Privacy policy.